

BILL NO. 4

ORDINANCE NO. 4

AN ORDINANCE CREATING THE OFFICES OF FIRE
MARSHALL AND BUILDING INSPECTOR AND DEFINING
THEIR DUTIES, AND PROVIDING FOR INSPECTION AND
ABATEMENT OF FIRE HAZARDS AND PROVIDING A PENALTY
FOR VIOLATION OF ORDERS MADE BY SUCH OFFICERS
IN CONNECTION THEREWITH.

BE IT ORDAINED by the Board of Directors of the Normandy
Fire Protection District of St. Louis County, Missouri.

Section 1: That the Board of Directors shall appoint as
soon as convenient after adoption of this Ordinance, some suitable
person over 25 years of age, to serve as Fire Marshall and likewise,
a suitable person over 25 years of age to serve as Building Inspector.
Each of said officers shall hold office at the pleasure of the Board
of Directors and shall receive for their services, an annual salary
of One Dollar plus any fees which the Board of Directors may, by
resolution, direct to be paid to said officers.

Section 2: It shall be the duty of the Chief of the Fire
Department and the Fire Marshal to take all proper steps for fire
prevention. They are empowered and authorized at all reasonable hours
to enter upon and into or cause to be entered upon and into, any
premises, building or structure within the boundaries of Normandy
Fire Protection District for the purpose of examination and inspection,
provided they shall not enter any private dwelling for inspection
purposes without the consent of the owner or occupant, unless the same
be vacant and unoccupied.

The Fire Marshall shall see that all laws and ordinances cover-
ing fire hazards, fire prevention and safety to life and property from
fire are complied with. Whenever he shall find that such laws and ord-
inances are not complied with or whenever he shall find in any premises,
building or structure any condition which is especially liable to cause
fire because of the presence or arrangement or defect of any device,
machinery or process, or because of the presence, arrangements, or

deposits of any articles, materials, substances, goods, wares or merchandise which may have a tendency to create danger of or from fire in or on said premises, building or structure, or to create danger in case of fire on or in same, or personal injury to or loss of life of the occupants or persons on or in said premises, building or structure, or to endanger other premises, buildings or structures, or the occupants thereof, or shall find conditions which would interfere with the efficiency and use of any and all appliances for protection against fire in such premises, building or structure, or shall find obstructions to or on fire escapes, stairs, passageways, doors or windows liable to interfere with the operation of the Fire Department or egress of occupants in case of fire, ~~the Fire Chief and~~ the Fire Marshall shall order the same to be removed or remedied and such order shall forthwith be complied with by the owner or occupant of such premises, building or structure.

The Fire Marshall shall make report in writing to the Fire Chief of such inspections, orders and recommendations. No prosecution for violation of such ordinances, rules or orders shall be instituted without first giving 48 hours notice as hereafter provided and then only upon approval by the Fire Chief ^{and the} Chairman of the Board of Directors of the Normandy Fire Protection District.

Section 3: The Fire Chief and Fire Marshall shall investigate fires to determine the cause, origin and circumstances thereof.

The Chief of the Fire Department and the Fire Marshall shall have such other powers and duties as are set forth in other sections of this Ordinance and as may be conferred by other ordinances.

Section 4: The Chief of the Fire Department may prepare a manual of instructions for the Fire Marshall and the Building Inspector, including forms for their use in preparing reports and orders.

Section 5: The service of any order issued for securing compliance with the provisions of this ordinance, or for compliance with the provisions of other ordinances relating to fire hazards,

unless the method of issuing service is specifically provided for therein, may be made upon the owner or occupant of the premises to whom it is directed, either by delivering a copy of same to such owner or occupant personally, or by delivering the same to and leaving it with any person in charge of the premises, or in case no such person is found upon the premises, by affixing a copy thereof in a conspicuous place on the door to the entrance of the said premises, Whenever it may be necessary to serve such an order upon the owner of the premises, such order may be served either by delivering to and leaving with the said person a copy of the said order, or, if such owner is absent from the jurisdiction, by mailing such copy to the owner's last known post office address.

Section 6: The Building Inspector or his duly appointed deputy inspectors shall inspect all plans for new buildings or alterations to be erected within the Normandy Fire Protection District, for the purpose of determining whether or not the same conforms with the Building Code enacted by the Board of Directors. He shall issue a permit for same upon payment of the fees provided in said Building Code and in event of such conformity and shall refuse a permit in event such plans do not conform to such Building Code. He or his deputy inspectors shall inspect such building from time to time and they shall report any violation of such Building Code to the owner or contractor and likewise to the Fire Marshall, who shall thereupon enforce compliance with such Building Code.

The Building Inspector shall be authorized to appoint such deputies to perform such like services under his direction and supervision as he may deem necessary, subject to the approval of the Board of Directors of the Normandy Fire Protection District.

Section 7: Any person or persons, firm or corporation violating any of the provisions of this ordinance or neglecting to comply with any order issued pursuant to any section thereof, unless such violation is otherwise provided for by law or ordinance, shall be guilty of a misdemeanor and upon conviction thereof shall forfeit and pay a fine

of not more than twenty-five dollars for each offense, and in addition thereto, a fine of not more than twenty-five dollars for each day that said violation is permitted to exist beyond a reasonable period after service as provided for in said section, and in default of payment shall be imprisoned not to exceed thirty days for each offense.

Section 8: The passage of this ordinance being deemed necessary for the immediate preservation of the public safety, it is hereby declared to be an emergency measure and shall become effective immediately upon its passage and adoption by Board of Directors.

Approved: _____

Thomas P. Snadley
Chairman of the Board of Trustees of the
Normandy Fire Protection District

Attest:

Roy A. Rich
Secretary