NORMANDY FIRE PROTECTION DISTRICT

http://www.normandyfiredistrict.org

Patron Participation Form

(Anyone addressing the Board must deliver this completed form to the Administrative Secretary of the District)

Board Meeting Date: _____

Patron Participation Rules & Procedures

Members of the audience who wish to speak to the Board are required to complete the Patron Participation Form, state their name for the record, and limit their remarks to three (3) minutes. Please understand that this is a business meeting of the Board and that the Board shall not respond to questions or enter into discussions with Patrons during Board meetings. Patrons may attend Board meetings only as observers. Patrons have no voice in the Board meeting; and shall refrain from making any comments, remarks or questions, nor shall they seek recognition from the presiding officer, during the Board meeting except when recognized by the presiding officer during the Patron Participation period. The Patrons shall keep good order throughout the meeting. Any Patrons who shall be disorderly shall be subject to expulsion from the meeting, and may be held in contempt, fined and imprisoned as provided by District Ordinance. Those with questions or who wish to make comments may do so only as proscribed under this policy. At the sole discretion of the Board, a Patron may receive a response to their questions and/or comments from the appropriate Director or staff member, if time permits, as soon as possible after the Board meeting. Please keep in mind that no response shall include discussion of any matters closed under the Missouri Sunshine Law, Chapter 610, RSMo. Finally, submission of this form to the Board of Directors does not constitute a request for open records under the Missouri Sunshine Law. Any such request must be submitted separately to the custodian of records or said custodian's designee as provided under the District's policy published on the district's website. At the conclusion of a Patron's remarks, the Patron must deliver the completed form to the Administrative Secretary of the District. Finally, you are welcome to search the District's website for information about and records of the District.

Name:	
Address	
City	Zip
Telephone Number:	

Written comments (if any)

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Last updated: 7/22/2007 10:15 AM